



**To: Our Valued Customers, Sales Representatives and Distributors**  
**Date: March 19, 2020**  
**Subject: Analog Devices Business Update Related to COVID-19 Pandemic**

Together, as we face the threat of the COVID-19 pandemic, we are managing through a truly unprecedented situation. I am writing during this difficult time to reaffirm our steadfast commitment to you and the continuity of your operations and to reinforce our commitment to your continued success.

While we have proactively implemented regional regulations on working from home to prevent the further spread of COVID-19, we are prioritizing our customers' needs and customer support during this crisis. ADI's sales teams are committed to responding as quickly as possible to your requirements throughout this challenging period and we commit to regular communication with you to ensure we remain fully aligned with you and your business goals.

As is the case with most suppliers operating in the global supply chain of the semiconductor industry, ADI has been affected by supply disruptions due to COVID-19. In the interest of transparency, I'm sharing our current status and the actions we are taking to serve your needs.

We are currently facing supply disruptions in Malaysia, Philippines, Singapore, and the US (Milpitas, California) due to government actions that are reducing factory operating levels and limiting people movement in order to control the spread of COVID-19. These actions limit capacity for both ADI's internal test and external test and assembly partners.

This situation is dynamic, and we are actively working to improve our supply capacity and resilience within these evolving constraints. We are currently assessing the impact of these constraints on our plans to fill customer orders. In many cases, our existing finished goods inventory will be able to service immediate orders, while new supply will be constrained below pre-COVID-19 levels for three to five weeks. We expect to have these constraints modeled in our planning system by the end of this week.

As we receive updates about customer demand and ADI supply, we will further adjust these transfer plans and we estimate it will take approximately 1 week to reach steady state plans. We continue to monitor evolving governmental regulations and are working with all parties to improve our supply delivery. We are actively deploying more resources and optimizing work practices to further improve supply.

We face known and unknown challenges ahead, but we are in this together and you have my commitment that ADI will mobilize extra resources and our full capabilities as we navigate these times with you. I thank you for allowing us to be part of your success and look forward to many more years of progress together.

Best regards,

A handwritten signature in black ink that reads "Martin Cotter".

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**Martin Cotter**  
**Senior Vice President Sales and Marketing**  
**Analog Devices**

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